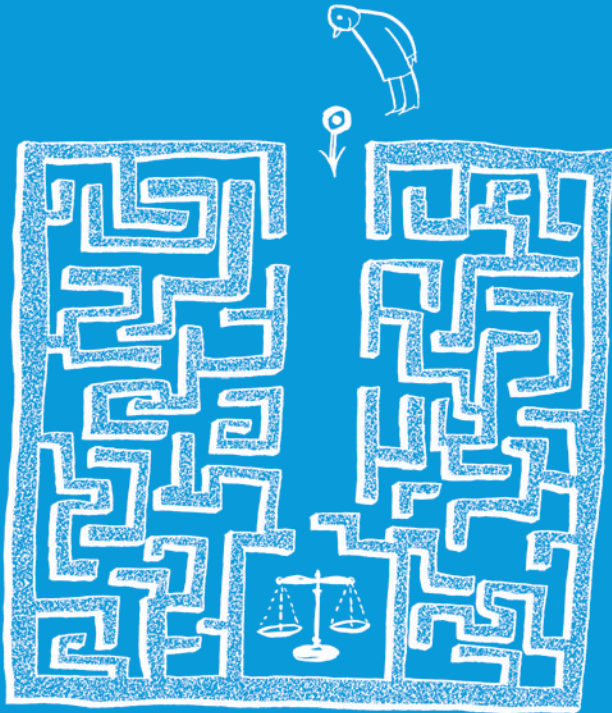


Access to criminal justice and human rights

Police, courts and prisons



Two-week study programme
4 to 15 October 2010

Public Administration International
in association with
Eunoia



PAI is accredited by the
British Accreditation Council
for Independent Further and Higher Education

eunoia
LISTENING - ENGAGING - TRANSFORMING

About the programme

This study programme will explore strategies being adopted to enhance access to criminal justice whilst safeguarding human rights. It will focus on the criminal justice system of England and Wales, with a view to sharing good practice with and among participants from a range of different backgrounds.

How participants will benefit

The study programme will:

- Introduce participants to the criminal justice system of England and Wales
- Familiarise participants with the responsibilities and challenges of the various agencies in the justice sector
- Explain the role of the citizen in the criminal justice system in England and Wales
- Enable participants to understand the barriers to improving access to the criminal justice system in England and Wales, protecting civil liberties and enhancing human rights
- Examine the strategies for overcoming such barriers
- Compare experiences of delivering criminal justice and promoting human rights in participants' own countries
- Identify aspects of UK experience which can be applied internationally and aspects of overseas experience from which the UK system might benefit
- Help participants to identify practical ways of initiating relevant and sustainable change to enhance access to criminal justice and protect human rights on return to their own countries.

Who is it for?

The programme is aimed at policy makers, practitioners and senior decision-makers across the justice sector, including lawyers, court administrators, police and prison managers, prosecutors, human rights commissioners, activists and others concerned with the rights and welfare of those charged with or convicted of criminal offences.

What the programme will cover

The programme will explore practical strategies for improving the delivery of and access to the criminal justice system and protect human rights. Participants will examine how the key agencies, such as police, courts, prisons and probation offices, deliver their services. They will also explore the impact of each service on citizens and its accessibility to its recipients, including criminals and victims of crime. There will be special emphasis on the role of independent inspectorates and advocacy bodies. The programme will include seminar sessions, discussions, case studies, practical work and visits. It has been designed to be flexible so that it can be adjusted wherever practicable to meet the specific requirements of participants and their organisations.

The programme will comprise two main components.

- Participants will be briefed about the UK Government's criminal justice and human rights programmes; the strategies being adopted in the various elements of the criminal justice system in England and Wales; how successful these strategies have been and how they fit into wider programmes for the delivery of accessible justice

- Participants will consider, in the light of shared experience, options for their own national circumstances, development of action plans and strategies for change.

Participants will be invited to give informal presentations on their own system and to talk about a particular area of criminal law from their own country.

Programme outline

Week 1	AM	PM
Day 1	Welcome and introductions The context: crime, punishment and human rights in the UK	Participants' informal presentations: key issues Introduction to action planning
Day 2	Key agencies and current challenges in the criminal justice system	<i>Visit: Sentencing Guidelines Council</i> Consistency and predictability
Day 3	Modern policing and civil liberties in the UK	<i>Visit: The Police Service</i>
Day 4	Information, intelligence and evidence	<i>Visit: Magistrates Court</i> Enhancing access to justice: challenges and approaches
Day 5	Victims and vulnerable witnesses	The role of advocacy NGOs
Week 2	AM	PM
Day 6	Community sentences and curfew orders Electronic monitoring of offenders Action planning	<i>Visit: HM Inspector of Prisons</i>
Day 7	<i>Visit: Probation</i>	<i>Visit: Prison</i>
Day 8	<i>Visit: Prison</i>	<i>Visit: Crown Court</i>
Day 9	Barriers to access to justice and infringement of human rights Case study	<i>Visit: Supreme Court</i>
Day 10	Review and action plans Criminal justice and human rights: the future	Review, feedback and scope for follow-up Presentation of certificates of attendance

We reserve the right to change the programme as necessary.

Application form

Access to criminal justice and human rights Police, courts and prisons

4 to 15 October 2010

Please complete this application form and post, fax or email to:

Clare Walters
Programme Manager
Public Administration International
10 Bayley Street
London WC1B 3HB UK
T + 44 (0)20 7580 3590 F + 44 (0)20 7580 4746 pai@public-admin.co.uk

Applications can also be completed online. Please see our website for details.
www.public-admin.co.uk

Please print clearly in black ink and in capital letters

Personal details

First name _____

Family name _____

Title (Prof. Dr. Mr. Mrs. Ms. etc.) _____

Nationality _____

Dietary requirements _____

Disabilities _____

Have you participated in a PAI study programme before? _____

If yes, which programme(s)? _____

Date of programme(s)? _____

Current position

Title of post _____

Employer _____

Address _____

Telephone _____

Fax _____

Email _____

Brief description of your main role and responsibilities _____

Application form

Education and professional training

Please provide brief details of your education and professional qualifications and training

School/college/university

Relevant professional qualifications or membership of professional bodies

Particular interests

Please indicate which aspects of the programme are of most interest to you

Sponsoring organisation

Who will pay your fees?

Who will pay your other costs such as travel and living costs?

Value Added Tax (VAT)

I certify that I am employed by the Government of _____
in furtherance of its sovereign activities (please refer to note on VAT under 'Fees and other costs')

Signature

Date

We reserve the right to cancel the programme if there are not enough participants to make it viable. In these circumstances, fees already received will be refunded in full.

Language

The programme will be conducted in English. Participants will be expected to have a good working knowledge of the language.

Location and arrival arrangements

The study programme will be based mainly in central London and is likely to include one night's stay outside London. Visits to people who have direct experience of managing in the UK criminal justice system in government, the court service and non-government organisations will be included. On request, PAI can assist with finding suitable hotel accommodation and can arrange travel to and from the airport.

Fees and other costs

The fee for the two-week study programme will be £3,025. This includes tuition, travel to and from the airport in London, travel on scheduled visits, return travel for the scheduled visit outside London and one night's accommodation while outside London¹. The fee also includes all documentation. UK Value Added Tax (VAT) will not be charged if applicants can provide written confirmation from their Government or its accredited representative that they are employed by the Government in furtherance of its sovereign activities. In all other cases, VAT (currently 17.5%) will be charged in addition to the fee. Payment in full must be received by PAI no later than 4 October 2010. Cheques should be made payable to Public Administration International. Alternatively, PAI is able to invoice individuals or government agencies. Payment by bank transfer is also acceptable.

If participants cancel their booking within 21 calendar days of the start of the programme we will charge £250 to cover administration costs. Alternatively, fees already received can be held as a credit towards the cost of future PAI study programmes.

Airfares, accommodation costs (apart from the one night on the scheduled visit

outside London), daily travel (other than on visits scheduled in the programme), meals and living expenses are not included. We suggest that approximately £120 per person per day should be allowed for a modest standard of accommodation, local travel in the UK, meals and other incidental expenses. Participants requiring a higher standard of accommodation (for example a 4 star hotel) will need to allow approximately £175 per person per day.

Discount

We offer a 10% discount on the tuition fee if a funding organisation sponsors more than three participants in any one calendar year. Please ensure that when you book your fourth participant (in any one calendar year) you let us know so that we can apply the discount.

Insurance

Participants are advised to arrange travel and health insurance cover before leaving their home country.

Programme Director

The Programme Director will be Neil McCallum. Neil is the Managing Partner of Eunoia and has more than thirty years' experience of public sector performance and review work. He has worked with the UK Metropolitan Police Service on a major accountability initiative, and with police services, judiciaries, prosecutors and prisons officers in a number of countries, including major reform projects in Botswana, Ghana, The Gambia and Tanzania. He is currently involved in access to justice and human rights initiatives in Ethiopia.

Eunoia

Eunoia is a partnership of practitioners with a wide range of experience in information management and public sector change. Eunoia's partners have delivered highly successful organisational development projects in Bangladesh, Botswana, Ghana, Tanzania, Uganda and the UK. They are currently working in the justice sector in Ethiopia.

¹Travel to and from the airport in London, travel on scheduled visits in the programme, return travel and one night's accommodation on the visit outside London, are provided at cost.

Public Administration International (PAI)

PAI specialises in management consultancy and development services for organisations in and associated with the public sector worldwide. We provide advice and support for governments undergoing political, economic, structural and legislative change. Our extensive network of associates

includes practitioners, academics and independent consultants. The promotion of good governance and best practice are our key objectives. This programme is one of a number of specialist UK-based study programmes designed to meet the needs of public services worldwide.

How to apply

Please complete the attached Public Administration International application form and post, fax or email it to:

Clare Walters
Programme Manager
Public Administration International
10 Bayley Street
London WC1B 3HB
UK
T + 44 (0)20 7580 3590
F + 44 (0)20 7580 4746
pai@public-admin.co.uk

Applications can also be completed online. Please see our website for details: www.public-admin.co.uk

If you would like to discuss the programme or to find out more about Public Administration International and our services, please contact:

Claire Cameron
Director
Public Administration International
T + 44 (0)20 7580 3590
pai@public-admin.co.uk

We also have extensive experience of designing tailor-made programmes (from one day to two or three weeks) which can be run in your own country or in the UK to meet the specific needs of groups or individuals at all levels within your organisation. Please contact us if you would like further information.

**Public Administration
International Limited**

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