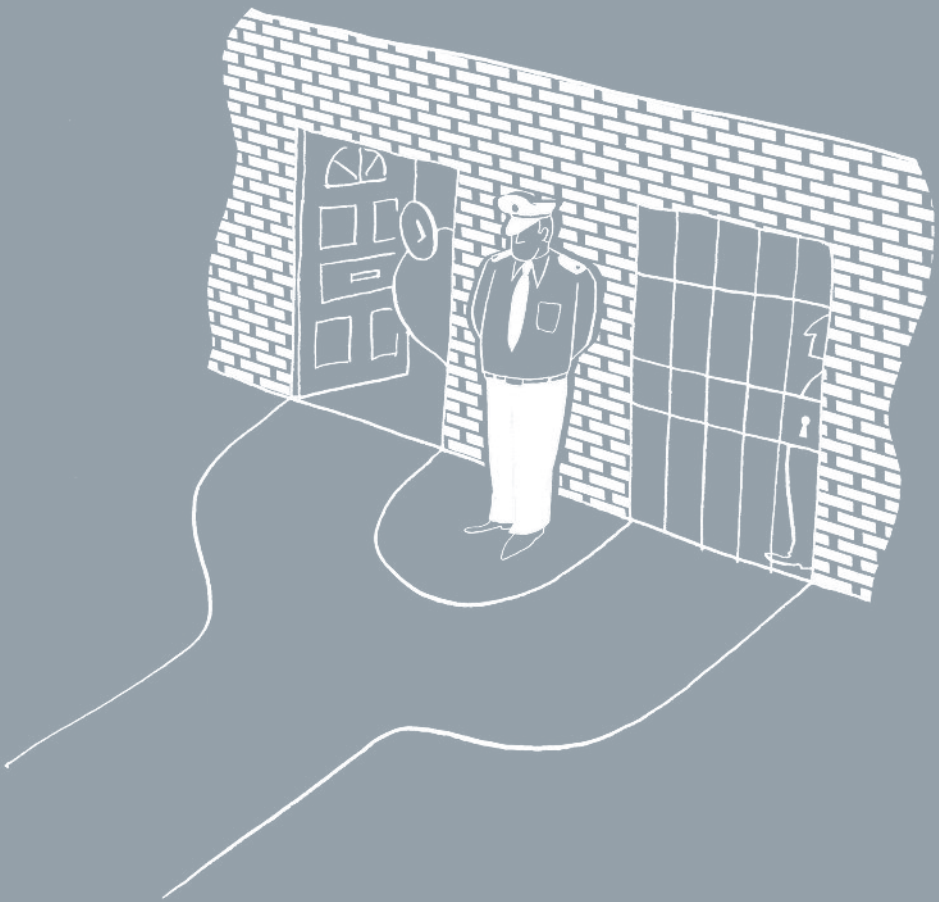


Protecting society

Challenges in delivering effective
prison services



Two-week study programme
8 to 19 March 2010

**Followed by optional one-week
study programme on probation**
22 to 26 March 2010

Public Administration International
in association with
eunoia
LISTENING - ENGAGING - TRANSFORMING

About the programme

The challenges which the UK faces in dealing with offenders have never been greater: record prisoner numbers, greater demands for increased effectiveness and more flexible punishment, increased concerns for prisoner welfare. This programme will explore the strategies currently being adopted to tackle this complex range of issues and to modernise the management of offenders in England and Wales, with a view to sharing lessons learnt with and among participants from a range of different backgrounds.

Who is it for?

This programme is aimed at policy makers, practitioners and senior decision-makers in the criminal justice sector, particularly those responsible for managing prison and other offender management services. It will also be relevant for lawyers, administrators and people concerned with the rights, welfare, rehabilitation and reintegration into society of those charged with or convicted of criminal offences.

How participants will benefit

The study programme will:

- Introduce participants to the UK programme of modernising the criminal justice system and, in particular, new initiatives in the management of offenders
- Enable participants to understand the pressures for penal reform and the aspirations of the UK government in this area
- Enhance participants' understanding of the range of sentencing options available
- Explore different types of specialised prisons
- Compare experiences of correctional services in participants' own countries
- Identify aspects of UK experience which can be applied internationally and aspects of overseas experience from which the UK system might benefit
- Help participants to identify practical ways of initiating relevant and sustainable change to enhance the management of offenders on return to their own countries.

What the programme will cover

The programme will explore practical strategies for improving the process of managing offenders in custody and in the community. Participants will examine how the key agencies, in particular the various parts of the National Offender Management Service (NOMS), work to deliver what is often described in the UK as end-to-end offender management. They will also explore the impact of custodial and community sentences on citizens as well as on criminals and the victims of crime and consider special measures in place to deal with the most dangerous offenders. The programme will include seminar sessions, discussions, case studies, practical work and visits. It has been designed to be flexible so that it can be adjusted wherever practicable to meet the specific requirements of participants and their organisations.

The programme will comprise two main components.

- Participants will be briefed about the UK Government's modernisation programme; the strategies being adopted in England and Wales to enhance prison management; how successful these strategies have been to date and how they fit into wider programmes for building safe, strong communities
- Participants will consider, in the light of shared experience, options for their own national circumstances, development of action plans and strategies for change.

Participants will be invited to give informal presentations on their own system and to talk about a particular area of offender management from their own country.

Programme outline

Week 1	AM	PM
Day 1	<ul style="list-style-type: none"> – Welcome and introductions – Offender management: aims, objectives, challenges and approaches – The context: modernising the justice sector in the UK 	<ul style="list-style-type: none"> – Participants’ informal presentations: key issues
Day 2	<ul style="list-style-type: none"> – Managing prisoner information – Protecting the public from the most dangerous offenders: the Multi-Agency Public Protection Arrangements 	<ul style="list-style-type: none"> – Sentencing policy – <i>Visit: The Sentencing Guidelines Council</i>
Day 3	<ul style="list-style-type: none"> – Addressing offending behaviour 	<ul style="list-style-type: none"> – Community sentences and electronic monitoring
Day 4	<ul style="list-style-type: none"> – <i>Visit: local prison</i> – <i>Visit: prison arts charity</i> 	<ul style="list-style-type: none"> – <i>Visit: medium security prison</i> – Resettlement programmes
Day 5	<p>Oversight and scrutiny:</p> <ul style="list-style-type: none"> – <i>Visits: Her Majesty’s Inspectorate of Prisons</i> – <i>The Prison and Probation Ombudsman</i> 	<ul style="list-style-type: none"> – The work of the Prison Reform Trust – Review and preparation for week two
Week 2	AM	PM
Day 6	<ul style="list-style-type: none"> – Travel to Prison Service College 	<ul style="list-style-type: none"> – <i>Visit: Prison Service College</i>
Day 7	<ul style="list-style-type: none"> – <i>Visit: high security prison</i> 	<ul style="list-style-type: none"> – <i>Visit: privately managed prison</i>
Day 8	<ul style="list-style-type: none"> – <i>Visit: women’s prison</i> 	<ul style="list-style-type: none"> – <i>Visit: The Galleries of Justice</i> – The history of sentencing and prisons in the UK
Day 9	<ul style="list-style-type: none"> – Prison officer training 	<ul style="list-style-type: none"> – Travel to London
Day 10	<ul style="list-style-type: none"> – Review action plans – Offender management: the future 	<ul style="list-style-type: none"> – Review, feedback and scope for follow-up

We reserve the right to change the programme as necessary.

Application form

**Protecting society
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8 to 19 March 2010

Please complete this application form and post or fax to:

Clare Walters
Programme Manager
Public Administration International
10 Bayley Street
London WC1B 3HB UK
T +44 (0)20 7580 3590 F +44 (0)20 7580 4746 pai@public-admin.co.uk

Applications can also be completed online. Please see our website for details.
www.public-admin.co.uk

Please print clearly in black ink and in capital letters

Personal details

First name _____

Family name _____

Title (Prof. Dr. Mr. Mrs. Ms. etc.) _____

Nationality _____

Dietary requirements _____

Disabilities _____

Have you participated in a PAI study programme before? _____

If yes, which programme(s)? _____

Date of programme(s)? _____

Current position

Title of post _____

Employer _____

Address _____

Telephone _____

Fax _____

Email _____

Brief description of your main role and responsibilities _____

Application form

Education and professional training

Please provide brief details of your education and professional qualifications and training

School/college/university

Relevant professional qualifications or membership of professional bodies

Particular interests

Please indicate which aspects of the programme are of most interest to you

Sponsoring organisation

Who will pay your fees?

Who will pay your other costs such as travel and living costs?

Value Added Tax (VAT)

I certify that I am employed by the Government of _____ in furtherance of its sovereign activities (please refer to note on VAT under 'Fees and other costs')

Signature

Date

We reserve the right to cancel the programme if there are not enough participants to make it viable. In these circumstances, fees already received will be refunded in full.

Language

The programme will be conducted in English. Participants will be expected to have a good working knowledge of the language.

Location and arrival arrangements

The study programme will start and finish in central London but is likely to include a three-night stay outside London. Visits to people who have direct experience of managing in the UK criminal justice system in government, prisons, the court service and non-government organisations will be included. On request, PAI can assist with finding suitable hotel accommodation and can arrange travel to and from the airport.

Fees and other costs

The fee for the two-week study programme will be £3,100. This includes tuition, travel to and from the airport in London, travel on scheduled visits¹ and all documentation. UK Value Added Tax (VAT) will not be charged if applicants can provide written confirmation from their Government or its accredited representative that they are employed by the Government in furtherance of its sovereign activities. In all other cases, VAT (currently 17.5%) will be charged in addition to the fee. Payment in full must be received by PAI no later than 8 March 2010. Cheques should be made payable to Public Administration International. Alternatively, PAI is able to invoice individuals or government agencies. Payment by bank transfer is also acceptable.

If participants cancel their booking within 21 calendar days of the start of the programme we will charge £250 to cover administration costs. Alternatively, fees already received can be held as a credit towards the cost of future PAI study programmes.

Airfares, accommodation costs, daily travel (other than on visits scheduled in the programme), meals and living expenses are not included. We suggest that approximately £120 per person per

day should be allowed for a modest standard of accommodation, local travel in the UK, meals and other incidental expenses. Participants requiring a higher standard of accommodation will need to allow approximately £175 per person per day.

Discount

We offer a 10% discount on the tuition fee if a funding organisation sponsors more than three participants in any one calendar year. Please ensure that when you book your fourth participant (in any one calendar year) you let us know so that we can apply the discount.

Optional study programme from 22 to 26 March 2010 on "Alternatives to custody: probation and community sentences in England and Wales"

This one-week programme, which immediately follows on from the "Protecting Society" study programme, will look at the changing role of the Probation Service and the issues involved in current approaches to non-custodial sentences including electronic monitoring of offenders in the community. This is a new additional programme which is designed for policy makers and practitioners in the criminal justice sector. The fee will be £1,850 and the programme can be attended either as a follow-on from the main "Protecting Society" study programme, or separately on its own. If you are interested in attending this optional one-week study programme please contact us and we will send you further information and an application form.

Insurance

Participants are advised to arrange travel and health insurance cover before leaving their home country.

¹Travel to and from the airport in London and on scheduled visits in the programme are provided at cost.

Public Administration International (PAI)

PAI specialises in management consultancy and development services for organisations in and associated with the public sector worldwide. We provide advice and support for governments undergoing political, economic, structural and legislative change. Our extensive network of associates includes practitioners, academics and independent consultants. The promotion of good governance and best practice are our key objectives. This programme is one of a number of specialist UK-based study programmes designed to meet the needs of public services worldwide.

Programme Directors

The Programme Directors will be Neil McCallum and Tanya Karlebach. Neil and

Tanya are partners in Eunoia and have considerable experience of public sector performance and review work, particularly in the justice sector. Current and recent projects include working with the judiciary in Botswana and Federal and Regional Prisons Commissions in Ethiopia on issues of accountability, transparency, good governance and access to justice.

Eunoia

Eunoia is a partnership of practitioners with a wide range of experience in information management and public sector change. Eunoia's partners have delivered highly successful organisational development projects in a number of public sector organisations in Europe, Asia and Africa.

How to apply

Please complete the attached Public Administration International application form and post or fax to:

Clare Walters
Programme Manager
Public Administration International
10 Bayley Street
London WC1B 3HB
UK
T +44 (0)20 7580 3590
F +44 (0)20 7580 4746
pai@public-admin.co.uk

Applications can also be completed online. Please see our website for details: www.public-admin.co.uk

If you would like to discuss the programme or to find out more about Public Administration International and our services, please contact:

Claire Cameron
Director
Public Administration International
T +44 (0)20 7580 3590
pai@public-admin.co.uk

We also have extensive experience of designing tailor-made programmes (from one day to two or three weeks) which can be run in your own country or in the UK to meet the specific needs of groups or individuals at all levels within your organisation. Please contact us if you would like further information.

Public Administration
International

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