

Protecting society

Component One: challenges in
delivering effective prison services

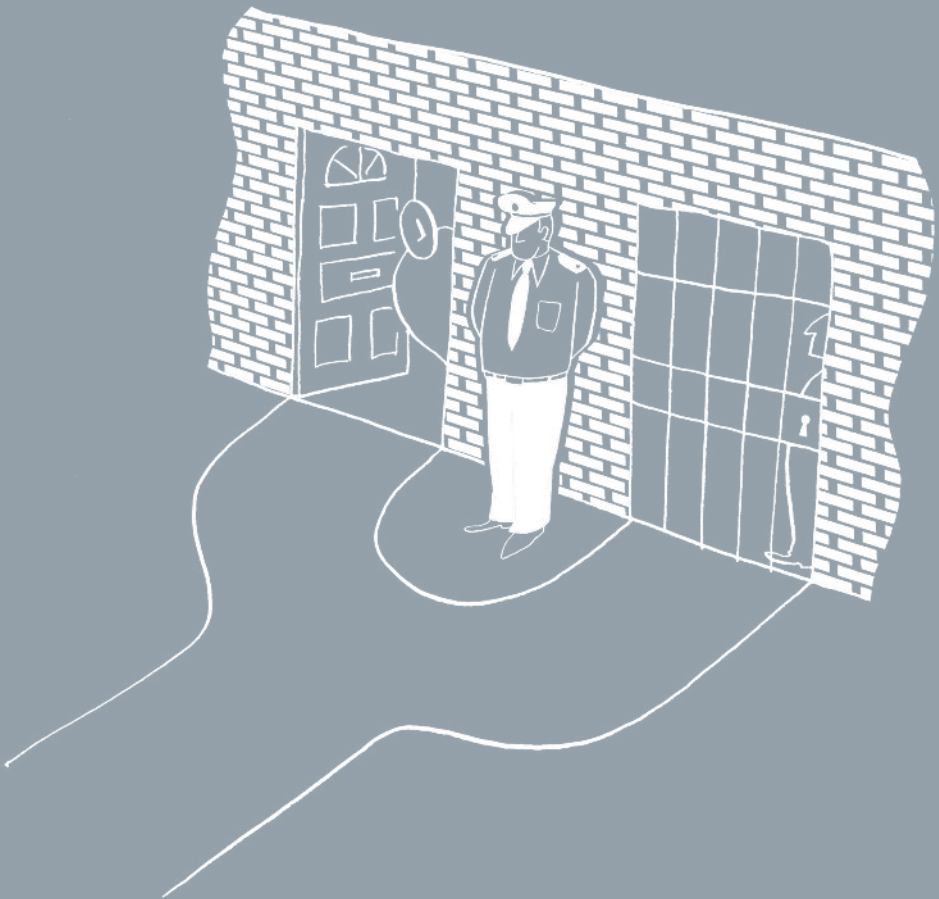
Two-week study programme

16 to 27 April 2012

Component Two: alternatives to
custody

One-week study programme

30 April to 4 May 2012



PAI is accredited by the
British Accreditation Council
for Independent Further and Higher Education

Public Administration International
in association with
Eunoia

eunoia

LISTENING - ENGAGING - TRANSFORMING

About the programme

The challenges which the UK faces in dealing with offenders have never been greater: high prisoner numbers, severe budget constraints, greater demands for increased effectiveness and more flexible punishment, increased concerns for prisoner welfare. This programme will explore the strategies currently being adopted to tackle this complex range of issues and to transform the management of offenders in England and Wales, with a view to sharing lessons learnt with and among participants from a range of different backgrounds. The programme consists of two separate components; the first looking primarily at managing prison services effectively and the second examining the management of probation services and of offenders in the community.

Participants can attend either component as an individual programme or combine the two for a more comprehensive programme of three weeks.

Who is it for?

The programme is aimed at policy makers, practitioners and senior decision-makers in the criminal justice sector, particularly those responsible for managing prison and other offender management services. It will also be relevant for lawyers, administrators and people concerned with the rights, welfare, rehabilitation and reintegration into society of those charged with or convicted of criminal offences.

How participants will benefit

The first component will:

- Introduce participants to the UK programme of transforming the criminal justice system and, in particular, new initiatives in the management of offenders
- Enable participants to understand the pressures for penal reform and the aspirations of the UK government in this area
- Enhance participants' understanding of the range of sentencing options available, including non-custodial options
- Explore different types of specialised prisons
- Compare experiences of correctional services in participants' own countries
- Explore options for addressing offending behaviour.

The second component will:

- Introduce participants to a wide range of non-custodial community sentences and a number of civil responses to low-level offending and nuisance behaviour
- Explore how electronic monitoring of offenders has become an integral part of the criminal justice system in England and Wales and is used at various stages of criminal cases: as a condition of bail, as a sentence of the court and as a condition of early release from prisons
- Examine offenders' involvement with the probation service from pre-sentencing through to return to the community
- Consider ways of assessing risks of harm and re-offending.

Both components will identify aspects of the UK experience which can be applied internationally and aspects of overseas experience from which the UK system might benefit. They will also help participants to identify practical ways of initiating relevant and sustainable change to enhance the management of offenders on return to their own countries.

Certificates of attendance will be presented at the end of each component.

What the programme will cover

The first component will explore practical strategies for improving the process of managing offenders in custody and in the community.

Participants will examine how the key agencies, in particular the various parts of the National Offender Management Service (NOMS), work to deliver what has been described in the UK as end-to-end offender management. They will also explore the impact of custodial and community sentences on citizens as well as on criminals and the victims of crime and consider special measures in place to deal with the most dangerous offenders. It will comprise two main elements.

- Participants will be briefed about the UK Government’s current reform programme; the strategies being adopted in England and Wales to enhance prison management; how successful these strategies have been to date and how they fit into wider programmes for building safe, strong communities
- Participants will consider, in the light of shared experience, options for their own national circumstances, development of action plans and strategies for change.

The second component will look at the changing role of the probation service and the professional, technological, managerial and ethical issues involved in current approaches to non-custodial sentences. It will consider:

- Sentencing policy
- Curfew requirements and other community based initiatives
- Restorative justice
- Attitudes to the use of community penalties by courts
- Use of electronic monitoring.

Both components will include seminar sessions, discussions, case studies, practical work and visits. They have been designed to be flexible so that they can be adjusted wherever practicable to meet the specific requirements of participants and their organisations.

Participants will be invited to give informal presentations on their own system and to talk about a particular area of offender management from their own country.

“All participants left the programme empowered, enriched, enthusiastic and better equipped to address the many challenging issues encountered on a daily basis in managing a safe and effective prison.”

Royston Percival – Principal Officer from Her Majesty’s Prison, British Virgin Islands

“The programme was enriching, well organised and well presented. I very much liked the reception of the staff at PAI.”

Luke M. Malindzisa – Head of Research Development and Planning, His Majesty’s Correctional Services, Swaziland

“The programme was well put together; sessions flowed, facilitators knowledgeable, PAI staff very friendly and welcoming. Thanks for all your assistance from start to end.”

Tashanta Brooks – Senior Probation Officer, Government of Anguilla

Component One programme outline

| Week 1 | AM | PM |
|--------|---|---|
| Day 1 | <ul style="list-style-type: none"> – Welcome and introductions – Offender management: aims, objectives, challenges and approaches – The context: transforming the justice sector in the UK | <ul style="list-style-type: none"> – Participants’ informal presentations: key issues |
| Day 2 | <ul style="list-style-type: none"> – Managing prisoner information – Protecting the public from the most dangerous offenders | <ul style="list-style-type: none"> – Sentencing policy – <i>Visit: The Sentencing Council</i> |
| Day 3 | <ul style="list-style-type: none"> – Addressing offending behaviour – Managing high security prisons | <ul style="list-style-type: none"> – Community sentences and electronic monitoring |
| Day 4 | <ul style="list-style-type: none"> – <i>Visit: local prison</i> – <i>Visit: prison arts charity</i> | <ul style="list-style-type: none"> – <i>Visit: open prison</i> – Resettlement programmes |
| Day 5 | <p>Oversight and scrutiny:</p> <ul style="list-style-type: none"> – <i>Visits: Her Majesty’s Inspectorate of Prisons</i> – <i>The Prison and Probation Ombudsman</i> | <ul style="list-style-type: none"> – The work of the Prison Reform Trust – Review and preparation for week two |
| Week 2 | AM | PM |
| Day 6 | <ul style="list-style-type: none"> – Youth justice | <ul style="list-style-type: none"> – <i>Travel outside London</i> |
| Day 7 | <ul style="list-style-type: none"> – <i>Visit: training prison</i> | <ul style="list-style-type: none"> – <i>Visit: privately managed prison</i> |
| Day 8 | <ul style="list-style-type: none"> – <i>Visit: women’s prison</i> | <ul style="list-style-type: none"> – <i>Visit: The Galleries of Justice</i> – The history of sentencing and prisons in the UK |
| Day 9 | <ul style="list-style-type: none"> – <i>Visit: Prison Service College</i> – Prison officer training | <ul style="list-style-type: none"> – Travel to London |
| Day 10 | <ul style="list-style-type: none"> – Review action plans – Offender management: the future | <ul style="list-style-type: none"> – Review, feedback and scope for follow-up – Presentation of certificates of attendance |

Component Two programme outline

| Week 1 | AM | PM |
|--------|---|---|
| Day 1 | <p>Welcome and introductions</p> <ul style="list-style-type: none"> – The context: transforming the justice sector in the UK – Development of probation service in the UK | <ul style="list-style-type: none"> – Participants’ informal presentations: key issues |
| Day 2 | <ul style="list-style-type: none"> – Assessing risk and harm – tools and research – Addressing offending behaviour – treatment programmes and interventions | <p>Electronic monitoring</p> |
| Day 3 | <ul style="list-style-type: none"> – <i>Visit to a Probation Service</i> – Offenders in the community | <ul style="list-style-type: none"> – <i>Visit to an unpaid work project</i> – Community payback |
| Day 4 | <ul style="list-style-type: none"> – <i>Visit to a magistrates court</i> – Global issues – Restorative justice | <ul style="list-style-type: none"> – Media handling |
| Day 5 | <p>Issues for the future</p> | <ul style="list-style-type: none"> – Review and evaluation of programme |

We reserve the right to change the programme as necessary.

Application form

Protecting society

Please select:

Component One: 16 to 27 April 2012

Component Two: 30 April to 4 May 2012

Both Components: 16 April to 4 May 2012

Please complete this application form and post, fax or email to:

Clare Walters, Programme Manager
Public Administration International
10 Bayley Street, London WC1B 3HB UK
T +44 (0)20 7580 3590 F +44 (0)20 7580 4746 pai@public-admin.co.uk

Applications can also be completed online. Please see our website for details.
www.public-admin.co.uk

Please print clearly in black ink and in capital letters

Personal details

First name _____

Family name _____

Title (Prof. Dr. Mr. Mrs. Ms. etc.) _____

Nationality _____

Dietary requirements _____

Disabilities _____

Have you participated in a PAI study programme before? _____

If yes, which programme(s)? _____

Dates of programme(s)? _____

Current position

Title of post _____

Employer _____

Address _____

Telephone _____

Fax _____

Email _____

Brief description of your main role and responsibilities _____

Education and professional training

Please provide brief details of your education and professional qualifications and training _____

Application form

School/college/university

Relevant professional qualifications or membership of professional bodies

Particular interests

Please indicate which aspects of the programme are of most interest to you

Sponsoring organisation

Who will pay your fees?

Who will pay your other costs such as travel and living costs?

How would you rate your English language capability?

| | Spoken | Written |
|------------------------|--------|---------|
| Fluent | | |
| Good working knowledge | | |
| Fair | | |
| Basic | | |

Do you need a visa to enter the UK? Yes No
Not sure whether I need one

If you are unsure whether you need a visa please check the UK Border Agency Website: www.ukvisas.gov.uk

How did you find out about the programme?

Brochure (by mail) Brochure (by email)
PAI website From colleague/friend

Other

Value Added Tax (VAT)

I certify that I am employed by the Government of _____ in furtherance of its sovereign activities (please refer to note on VAT under 'Fees and other costs')

Signature

Date

We reserve the right to cancel the programme if there are not enough participants to make it viable. In these circumstances, fees already received will be refunded in full.

Language

The programmes will be conducted in English. Participants will be expected to have a good working knowledge of the language.

Location and arrival arrangements

The study programmes will take place primarily in central London but Component One is likely to include a three-night stay outside London. Visits to people who have direct experience of managing in the UK criminal justice system in government, prisons, the court service and non-government organisations will be included. On request, PAI can assist with finding suitable hotel accommodation and can arrange travel to and from the airport.

Fees and other costs

The fee for Component One, the two-week study programme, will be £2,975 and for Component Two, the one-week study programme, the fee will be £1,850. These fees includes tuition, travel to and from the airport in London, travel on scheduled visits¹ and all documentation. UK Value Added Tax (VAT) will not be charged if applicants can provide written confirmation from their Government or its accredited representative that they are employed by the Government in furtherance of its sovereign activities. In all other cases, VAT (currently 20%) will be charged in addition to the fee. Payment in full must be received by PAI no later than 16 April 2012 (if attending Component One), or 30 April 2012 (if attending only Component Two). Cheques should be made payable to Public Administration International. Alternatively, PAI is able to invoice individuals or government agencies. Payment by bank transfer is also acceptable.

Airfares, accommodation costs, daily travel (other than on visits scheduled in the programmes), meals and living expenses are not included. We suggest that approximately £120 per person per day should be allowed for a modest standard of accommodation, local travel in the UK, meals and other incidental expenses. Participants requiring a higher standard of accommodation will need to allow approximately £175 per person per day.

¹Travel to and from the airport in London and on scheduled visits in the programme are provided at cost.

Discount

We offer a 10% discount on the tuition fee if a funding organisation sponsors more than three participants in any one calendar year. Please ensure that when you book your fourth participant (in any one calendar year) you let us know so that we can apply the discount.

Insurance

Participants are advised to arrange travel and health insurance cover before leaving their home country.

Public Administration International (PAI)

PAI specialises in management consultancy and development services for organisations in and associated with the public sector worldwide. We provide advice and support for governments undergoing political, economic, structural and legislative change. Our extensive network of associates includes practitioners, academics and independent consultants. The promotion of good governance and best practice are our key objectives. These programmes are part of a number of specialist UK-based study programmes designed to meet the needs of public services worldwide.

Programme Director

The Programme Director will be Neil McCallum. Neil is a managing partner of Eunoia and has considerable experience of capacity building, performance and review work, particularly in the justice sector. Current and recent projects include working with the judiciary in Botswana, the Attorney General's Office in Ghana and Federal and Regional Prisons Commissions in Ethiopia on issues of accountability, transparency, good governance and access to justice.

Eunoia

Eunoia is a partnership of practitioners with a wide range of experience in justice sector information management and public sector change. Eunoia's partners have delivered highly successful organisational development projects in a number of public sector organisations in Europe, Asia and Africa.

How to apply

Please complete the attached Public Administration International application form and post, fax or email to:

Clare Walters
Programme Manager
Public Administration International
10 Bayley Street
London WC1B 3HB
UK
T +44 (0)20 7580 3590
F +44 (0)20 7580 4746
pai@public-admin.co.uk

Applications can also be completed online. Please see our website for details: www.public-admin.co.uk

If you would like to discuss the programme or to find out more about Public Administration International and our services, please contact:

Claire Cameron
Director
Public Administration International
T +44 (0)20 7580 3590
pai@public-admin.co.uk

We also have extensive experience of designing tailor-made programmes (from one day to two or three weeks) which can be run in your own country or in the UK to meet the specific needs of groups or individuals at all levels within your organisation. Please contact us if you would like further information.

Public Administration
International

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