

# International Accounting Standards

## IPSAS, IFRS and implementation



International Accounting Standards: IPSAS, IFRS and implementation  
Two-week professional development workshop  
6 to 17 July 2020

Week one: Understanding the requirements  
6 to 10 July 2020

Week two: Towards excellence in practice  
13 to 17 July 2020



ACCREDITED  
BRITISH ACCREDITATION COUNCIL  
ACCREDITED SHORT COURSE PROVIDER

PAI is accredited by the  
British Accreditation Council  
for Independent Further and Higher Education

### About the workshop

International Accounting Standards are being applied across the world - International Public Sector Accounting Standards (IPSAS) geared to the public sector, or International Financial Reporting Standards (IFRS) for private sector and more commercially oriented organisations. This in-depth two-week workshop helps participants to access the benefits the Standards bring while achieving the required compliance.

Both IPSAS and IFRS are concerned with the introduction of a common accrual-based approach to financial reporting which, among other benefits, should improve governance, resource allocation and management and engender greater transparency and accountability.

In global markets, it is important to have a shared understanding of costs and income. Crucially a company needs to know how much it costs to generate a certain level of income, or profit. Financial analysts, investors, financial institutions and regulators need to have confidence that the accounts of individual companies are compiled in a consistent way. In the public sector, control of costs is essential to demonstrate value for money and this means understanding cost drivers and establishing benchmarks for performance and risk management.

Accruals-based accounting moves away from traditional cash accounting recognising financial transactions irrespective of when the cash transactions occur. The aim is to provide more accurate information as to the true financial performance and position of organisations. This move is intended to improve the institutional infrastructure of organisations and countries.

Compliance with the Standards brings a range of wider benefits in terms of financial management and reporting. This workshop sets out how organisations can use the improved accounting practices as part of improving financial and resource management. The aim of the workshop is to help you to design good practices in budgeting, budgetary control, systems, reporting, accountability and overall governance.

The Standards set out how and when transactions should be recognised, measured, reported and derecognised. This has considerable consequences for the accounting treatments applied by private and public sector organisations. For accountants and managers there is a need to understand fully the requirements and the basis upon which financial information, internal and external, needs to be prepared. The workshop is intended to provide that understanding to improve the financial management of your organisation.

### Who is it for?

The workshop is designed for:

- Senior managers involved in implementation of IPSAS or IFRS
- Accountants responsible for budgeting, budget monitoring, reporting and final accounts
- Board level members who have oversight of financial reporting and good corporate governance
- Bid team members and accountants making bids and accounting for projects funded by donor organisations.

### How participants will benefit

The workshop will enable you to:

- Understand the accounting and reporting requirements of the Standards
- Understand the implications of the Standards in terms of financial information, decision-making and resource allocation
- Place the requirements of the standards in the context of your organisation
- Formulate plans for achieving compliance with IPSAS or IFRS.

### What the workshop will cover

During the two weeks you will learn about:

- The principal requirements of and the accounting principles behind IPSAS and IFRS
- How to implement the principles and objectives of International Accounting Standards
- Reaching the requirements of each of the Standards and their implications for your organisation
- Understanding the implications of the Standards for your organisation's reported financial position
- The skills and knowledge that the organisation will need for accounting and financial management in an accruals environment
- Processes and tools to apply in order to improve financial decision making
- The application of financial and other systems to manage accruals accounting effectively.

The workshop has been designed to be flexible so that it can be adjusted wherever practicable to your particular requirements.

You will be invited to give an informal presentation on how International Accounting Standards are being used in your home country.

***"It has been a really good experience. I have learnt a lot and I will take this knowledge to my workplace. The facilitators were excellent. Thank you very much."***

David Ndungu  
Finance Manager  
Kenya Civil Aviation Authority

***"It was a good mixture of lectures, examples, interactivity and field trips."***

Luke McIntosh  
Principal Finance Officer  
Ministry of National Security  
Jamaica

**Programme outline: Understanding the requirements**

Week 1	AM	PM
Day 1	Welcome and introductions Background to International Accounting Standards	The core accounting principles Participants' informal presentations Action planning
Day 2	Core accounting requirements	Asset accounting: property, plant and equipment
Day 3	Accounting for intangible assets Asset impairment	Accounting for other entities <ul style="list-style-type: none"> <li>• Consolidation</li> <li>• Associated and related entities</li> <li>• Joint ventures</li> </ul>
Day 4	Accounting for revenue <ul style="list-style-type: none"> <li>• Exchange revenue</li> <li>• Non-exchange revenue including taxation</li> </ul>	Foreign exchange Accounting for employee benefits Accounting for public-private partnerships
Day 5	Financial instruments Construction Agriculture	Participants' action planning for the future Review and evaluation of the week Presentation of certificates of attendance

**Programme outline: Towards excellence in practice**

Week 2	AM	PM
Day 1	Welcome and introductions Defining the benefits of IPSAS A summary of the challenges	Implementation and securing the benefits
Day 2	Building awareness and gaining commitment Training needs analysis, including a practical exercise	Understanding financial information How to analyse and interpret accounts
Day 3	Improving decision making	Getting your organisation ready: systems and processes <ul style="list-style-type: none"> <li>• Accounting</li> <li>• Assets</li> <li>• Employees</li> </ul>
Day 4	Public-private partnerships: accounting and the financial implications	Making it all work <ul style="list-style-type: none"> <li>• Project management</li> </ul> Realising the benefits
Day 5	Participants' presentations on action plans: an agenda for change	Review and evaluation of the week Presentation of certificates of attendance

We reserve the right to change the programme as necessary.

**Workshop Directors**

The Workshop Directors will be Ken MacNeill and Jim Brooks.

Ken is a leading expert in public financial management and is a Chartered Institute of Public Finance and Accountancy (CIPFA) accountant with a long track record of successful consultancy assistance to the public sector. He has worked with both local and central government and the health service and has also advised a number of private sector partners of the public sector. His work has included: undertaking efficiency reviews and feasibility studies on shared services; the design and implementation of financial and administrative systems; the procurement of a wide range of blue and white collar services, including strategic partnerships; identifying process improvements resulting in £10 million of cash flow related savings for a public sector organisation. Ken has also worked with central government Ministries in the UK, including the Department for International Development, HM Customs and Excise, the Scottish Legal Aid Board, the Rate Collection Agency (Northern Ireland), the Health and Safety Executive and the Department for Work and Pensions.

Jim is a management and financial consultant. He was previously a Chief Executive Officer for two UK local authorities and before that was the City Treasurer in Manchester. He has worked extensively as a consultant in the public sector. As well as acting as Chief Operating Officer for a Treasury Management company, Jim has developed a range of new products aimed at providing additional strategic, financial and managerial support to public sector organisations. He acts as a mentor and coach to a number of Chief Executives and Chief Officers. Jim has also been a project examiner for the CIPFA accounting examinations and served as Chairman of the External Assessors at Liverpool Polytechnic (now John Moores University) for over 10 years. He was Chairman of the Financial Information Service for CIPFA and served on CIPFA's Executive Committee. He is a specialist in governance and decision-making, management structures, strategic planning and corporate management and continues to undertake strategic level financial assignments in the public sector. He was an independent Board Member for the Department of Agriculture, Environment and Rural Affairs. He is Chairman of the Audit and Risk Committee for the National Assembly of Northern Ireland and sits on the Northern Ireland Assembly Commission.

## How to apply

Please complete the PAI application form online via our website: <https://public-admin.co.uk/booking-form/>

You can also complete our hard copy application form. Please contact us at [pai@public-admin.co.uk](mailto:pai@public-admin.co.uk) to obtain a copy. Once completed return to Amanda Anderson, Programme Manager, at the same email address.

If you would like to discuss this workshop, any of our other international workshops or our consultancy services, please contact Claire Cameron, Director.

We also have extensive experience of designing tailor-made training (from one day to two or three weeks) which can be run in your own country or in the UK to meet the specific needs of groups or individuals at all levels within your organisation. Please contact us if you would like further information.

## Language

The workshop is conducted in English. You will need to have a good working knowledge of the language.

## Location and arrival arrangements

The workshop is based in central London. We can arrange travel to and from one of the London airports into central London if you let us have your flight arrival details in good time. The cost of airport transfers is included in the workshop fee.

## Fees

The fee for the workshop will be £3,970. The fee for attending just one week or just week two is £2,190. These fees include tuition, travel to and from the airport in London, travel on scheduled visits which form part of the programme<sup>1</sup>, presentation material and other documentation. It also includes an Android tablet for you to use during the workshop and take home with you for future reference and follow up. We also provide a light lunch and refreshments during each working day as part of the fee.

## Other costs

Airfares and daily travel to and from the workshop venue are not included. Our workshops are non-residential and you are responsible for your accommodation costs. We can help you with booking hotel accommodation so please let us know if you would like us to advise you or make a reservation. We suggest that you should allow approximately £160 per day for a modest standard of hotel (for example, three-star), local travel in the UK, meals (apart from a light lunch on working days) and other incidental expenses.

## Value Added Tax

We do not have to charge UK Value Added Tax (VAT) if you can provide written confirmation from your government or its accredited representative that you are "employed by the government in furtherance of its sovereign activities". In all other cases, we will have to charge VAT (currently 20%) in addition to the fee.

## Ways to pay

You, or your government agency, can pay by bank transfer or by cheque, made payable to Public Administration International. We accept payment by credit or debit card but there is a surcharge for this way of paying. Please contact us if you would like to pay by credit or debit card.

## Discounts

We offer a 10% reduction on the full tuition fee if we receive payment no later than 28 days before the first day of the workshop. If we receive payment after that, we will charge the full tuition fee.

## Cancellation

If you have to cancel your booking, you must let us know in writing and we will acknowledge in writing your cancellation. For cancellations received up to 29 days before the start of the workshop we will refund the tuition fee, minus a charge of £200 to cover our administration costs. For cancellations received within 28 days of the start of the workshop, we will charge the full tuition fee. If you have paid the tuition fee and have subsequently been refused a visa to enter the UK, we will refund the tuition fee, minus a charge of £200 to cover our administration costs, providing you send us the original letter from the British High Commission/ Embassy confirming refusal of a visa and providing you have not entered the UK.

## Substitutions and transfers

If you have booked a place on a workshop and are not able to attend, we will accept an appropriate substitute at any time without penalty but our normal terms and conditions will apply. Also, it is possible to transfer to a future workshop but only one transfer is permitted. Please get in touch with us and we will advise you about transfers.

*Please see our website for our full terms and conditions. If you would prefer a hard copy of our full terms and conditions, please let us know.*

<http://www.public-admin.co.uk/terms-and-conditions-for-booking/>

## Insurance

We advise you to arrange travel and health insurance cover before you leave your home country.

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<sup>1</sup>Travel to and from the airport in London and on scheduled visits in the programme are provided at cost.

## Who we are

PAI (Public Administration International) specialises in management consultancy, training and development services for organisations in, and associated with, the public sector worldwide. We provide advice and support for governments going through political, economic, structural and legislative change. Our extensive network of associates includes practitioners, academics and independent consultants. Our key objectives are promoting good governance and good practice in delivering public services. This workshop is one of a number of specialist UK-based professional development workshops designed to meet the needs of public services worldwide.

We pride ourselves on our:

- High quality, practical advice and support for our clients
- Professionalism and integrity
- Ability to offer excellent value for money
- Sound experience and track record internationally
- Networks and partnerships across the world
- Flexible, collaborative approach
- Friendliness and focus on putting people first.

## Where we are



## Public Administration International

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