

Sustaining Peace

Methods and tools
that work



Four-day professional development workshop
1 to 4 September 2020



ACCREDITED
BRITISH ACCREDITATION COUNCIL
ACCREDITED SHORT COURSE PROVIDER

PAi is accredited by the
British Accreditation Council
for Independent Further and Higher Education

About the workshop

Are you working in or affected by violent conflict?

As professionals we are required to analyse local conflict (root) causes, capacity and interests of actors and appreciate local conflict dynamics. Experience shows that organisations that use conflict analysis well can develop better responses to promote peace, prevention and resilience or conflict sensitivity.

Who is it for?

This workshop is for professionals from government, international agencies and civil society who are interested to learn from peace-building best practice and methods and tools that work to sustain peace.

What the workshop will cover

The workshop will cover the most important learning to enable you to manage conflict analysis and design of interventions to influence peace, based on the specific causes, actors and dynamics of your analysis and your organisation's comparative advantage.

The workshop is highly participatory and easy to apply to your own situation, working from participants' experience, case studies and examples from the field – inter-woven with presentations and group exercises for problem-solving and peer learning.

How participants will benefit

From the workshop you will:

- Hear about the most important policies, mandates and best practices for promoting peace
- Appreciate how personal experiences of conflict, personal values and perspectives influence how we view conflicts
- Be able to conduct a full conflict analysis including identifying causes, actors and conflict dynamics
- Understand how to engage groups such as women, youth, traditional and faith leaders
- Design interventions to sustain peace and set markers for monitoring results
- Get experience and support in implementing the new skills learned, back in your context/organisation with up to three-months' remote mentoring from our Workshop Director (via skype/phone/ WhatsApp/email).

Programme outline

| | AM | PM |
|-------|--|---|
| Day 1 | Welcome and introductions Overview of policies, mandates definitions and best practices for conflict prevention, peacebuilding and conflict sensitivity The importance of personal experiences, values and perspectives in working with conflict | Introducing conflict analysis: The main components Conducting a casual analysis using iceberg and problem tree analysis tools Group work with case study |
| Day 2 | Review of day one The importance of working with women, youth and other actors | Stakeholder analysis, using stakeholder map, matrix and Lederacht's Triangle Group work with case study |
| Day 3 | Review of day two Conflict dynamics: <ul style="list-style-type: none">• Connectors and dividers• Conflict drivers• Trends, hotspots and potential triggers Group work with case study | <i>Visit to see an international peacebuilding organisation or similar body at work</i> |
| Day 4 | Review of day three Gender and conflict analysis Designing interventions to influence peace | Lessons learned from good practice Evaluation of the workshop Presentation of certificates of attendance |

We reserve the right to change the programme as necessary.

Language

The workshop is conducted in English. You will need to have a good working knowledge of the language.

Location and arrival of arrangements

The workshop is based in central London. We can arrange travel to and from one if the London airports into central London if you let is have your flight arrival details in good time. The cost of airport transfers is included in the workshop fee.

Fees

The fee for the four-day workshop will be £2,165. It includes tuition, travel to and from the airport in London, travel on scheduled visits which form part of the programme¹, presentation material and other documentation. It also includes a SIM-enabled Android tablet for you to use during the workshop and take home with you for future reference and follow-up. We also provide a light lunch and refreshments during each working day as part of the fee. If you do not wish to take advantage of the post-workshop remote mentoring and support from our Workshop Director, the fee will be £1,985.

Other costs

Airfares and daily travel to and from the workshop venue are not included. Our workshops are non-residential and you are responsible for your accommodation costs. We can help you with booking hotel accommodation so please let us know if would like us to advise you or make a reservation. We suggest that you should allow approximately £160 per day for a modest standard hotel (for example, three-star), local travel in the UK, meals (apart from a light lunch on working days) and other incidental expenses.

Value Added Tax

We do not have to charge UK Value Added Tax (VAT) if you can provide written confirmation your government or its accredited representative that you are "employed by the government in furtherance of its sovereign activities." In all other cases, we will have to charge VAT (currently 20%) in addition to the fee.

Ways to pay

You, or your government agency, can pay by bank transfer or by cheque, made payable to Public Administration International. We also accept payment by credit or debit card but there is a surcharge for this way of paying. Please contact us if you would like to pay by credit or debit card.

Discounts

We offer a 10% reduction on the full tuition fee if we receive payment no later than 28 days before the first day of the workshop. If we receive payment after that, we will charge the full tuition fee.

Cancellation

If you have to cancel your booking, you must let us know in writing and we will acknowledge in writing your cancellation. For cancellations received up to 29 days before the start of the workshop we will refund the tuition fee, minus a charge of £200 to cover our administration costs. For cancellations received within 28 days of the start of the workshop, we will charge the full tuition fee. If you have paid the tuition fee and have subsequently been refused a visa to enter the UK, we will refund the tuition fee, minus a charge of £200 to cover our administrations costs, providing you send us the original letter from the British High Commission/Embassy confirming refusal of a visa and providing you have not entered the UK.

Substitutions and transfers

If you have booked a place on a workshop and are not able to attend, we will accept an appropriate substitute at any time without penalty but our normal terms and conditions will apply. Also, it is possible to transfer to a future workshop but only one transfer is permitted. Please get in touch with us and we will advise you about transfers.

Please see our website for our full terms and conditions. If you would prefer a hard copy of our full terms and conditions, please let us know.

<http://www.public-admin.co.uk/terms-and-conditions-for-booking/>

Insurance

We advise you to arrange travel and health insurance cover before you leave your home country.

¹Travel to and from the airport in London and on scheduled visits in the programme are provided at cost.

Workshop Director

Rob Watson has over 30 years' experience in more than 40 countries, including eight years at the United Nations as lead conflict analysis for prevention and peacebuilding trainer, as well as experience of the EU and various Scandinavian and European institutions. His extensive field experience and research, as well as knowledge of peacebuilding policy and practice in this field, make for a challenging and rewarding training process.

Who we are

PAI (Public Administration International) specialises in management consultancy, training and development services for organisations in, and associated with, the public sector worldwide. We provide advice and support for governments going through political, economic, structural and legislative change. Our extensive network of associates includes practitioners, academics and independent consultants. Our key objectives are promoting good governance and good practice in delivering public services. This workshop is one of our range of specialist UK-based professional development workshops designed to meet the needs of public services worldwide.

We pride ourselves on our:

- High quality, practical advice and support for our clients
- Professionalism and integrity
- Ability to offer excellent value for money
- Sound experience and track record internationally
- Networks and partnerships across the world
- Flexible, collaborative approach
- Friendliness and focus on putting people first.

How to apply

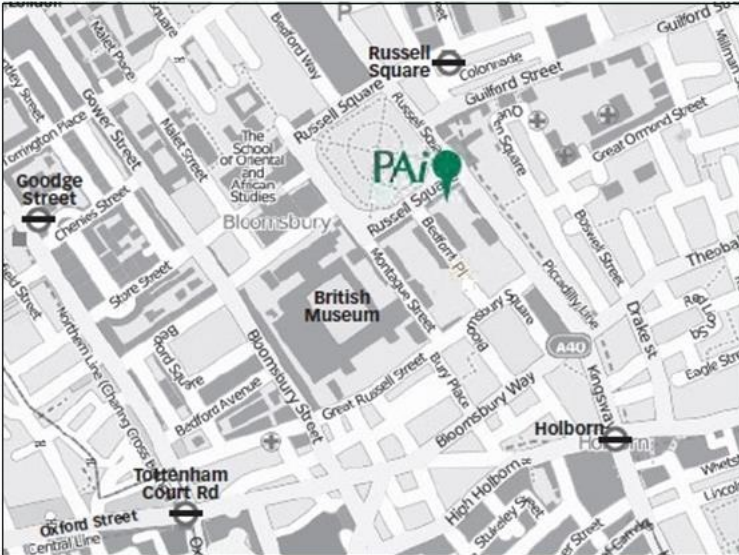
Please complete the PAI application form online via our website: <https://public-admin.co.uk/booking-form/>.

You can also complete our hard copy application form. Please contact us at pai@public-admin.co.uk to obtain a copy. Once completed return to Amanda Anderson, Programme Manager, at the same email address.

If you would like to discuss this workshop, any of our other international workshops or our consultancy services, please contact Claire Cameron, Director.

We also have extensive experience of designing tailor-made training (from one day to two or three weeks) which can be run in your own country or in the UK to meet the specific needs of groups or individuals at all levels within your organisation. Please contact us if you would like further information.

Where we are



Public Administration International

56 Russell Square London WC1B 4HP UK

T: + 44 (0)20 7580 3590 F: + 44 (0)20 7580 4746 E: pai@public-admin.co.uk